



Indoor Brabant
Internationaal Concours Hippique

's-Hertogenbosch (NED), March 25 – 27, 2010

FEI World Cup™ Dressage Final

CDI-W / CDI 4*

SCHEDULE



Event (category): CDI-W Final / CDI4***Date:** 25 – 27 March 2010**Place:** 's-Hertogenbosch**NF:** NED

GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15 April 2007, updated 21 November 2008,
- FEI General Regulations, 23rd edition, effective 1st January 2009,
- FEI Veterinary Regulations, 11th edition, effective 1st January 2009,
- Equine Anti-Doping And Medication Control Rules (EADMCR), 1st edition, update effective 10th April 2008
- FEI Anti-Doping Rules for Human Athletes (ADRHA), 2nd edition, revision effective 1st January 2009
- The Rules for Dressage Events (23rd edition, effective 1st January 2009), and if applicable the Rules for the World Cup Dressage Events
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age, and that athletes and horses are registered with the FEI.

Approved by the FEI

Lausanne, January 26, 2010

Signature:



Trond Asmyr
Director Dressage Department

NOTICE FOR ALL INTERNATIONAL EVENTS

Any competitions other than those covered in the Rules for Dressage Events must be approved by the FEI before they may be added to the schedule

Schedules for CDIs 3* , CDI-Ws, CDI Os 2* , CDI Os 3* and Championships are approved by the FEI .

Schedules for these events must be sent to the FEI Secretariat for approval by the NF concerned, at least 16 weeks before the event is due to take place.

Definite schedules must be sent to the FEI Secretariat by the NFs concerned at least 4 weeks before the event takes place.

Final approval of the draft schedule by the FEI, in accordance with Art. 115.1, denotes only that the contents conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability by the FEI for any damages to third parties caused by the Organising Committee and its officials, riders, drivers, owners, and their horses.

It is the responsibility of NFs to ensure their participants are of the correct age.

IMPORTANT

The Definite schedules must be sent to the FEI Secretariat by the NFs concerned, no later than 4 weeks before the event takes place.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE

GENERAL INFORMATION

1. EVENT NUMBER

2. DENOMINATION OF EVENT (Art. 103, 420.1, 445)

STATUS: **CDI 4*** **CDI-W** **Final**

DATE (dd/mm/yy): 25/03/10 – 27/03/10

PLACE: 's-Hertogenbosch

COUNTRY: NED

3. ORGANISER

Name: Stichting International Concours Hippique Indoor Brabant &
Indoor Brabant B.V. – Marcel Hunze

Address: Minderbroedersberg 10
6211 LK Maastricht

Telephone: +31 43 352 15 00 Fax: +31 43-3672422

Email: info@indoorbrabant.nl

Website: www.indoorbrabant.com

Sport Secretariat Yvonne van Bergen
info@yvonnevanbergen.nl

4. ORGANISING COMMITTEE (Art. 101.6)

President of the Event : Gerrit-Jan Swinkels

5. SPORT DIRECTOR

Name : Frank Kemperman

Telephone: +49.172.2924947

Email: sport@indoorbrabant.nl

I. OFFICIALS (First name, Name and Nationality)**1. GROUND JURY : (Art. 148, 153, 437, 446)**

(For CDIs3* min. 3 foreign judges of different nationality)

President : Francis Verbeek (NED) ✓
Member : Leif Tornblad (DEN) ✓
Member : Gary Rockwell (USA) ✓
Member : Vincenzo Truppa (ITA) ✓
Member : Dieter Schule (GER) ✓
Reserve: Jacques Van Daele (BEL) ✓

2. FOREIGN JUDGE : (Art. 437)

(For all other events, the President or another member of the Ground Jury must be nominated in the schedule as Foreign Judge)

Name : Dieter Schule (GER)

3 FEI TECHNICAL DELEGATE

Name: Freddy Leyman (BEL) ✓
Assistant Jacques Van Daele (BEL) ✓

4. APPEAL COMMITTEE : (Art. 154, 164, 438, 447)

(Required for CDIOs2*/3*, World Cup Finals, World Cup League Finals, Championships, Regional and Olympic Games.)

President: Jan Peeters (NED) ✓
Members : Tjeerd Velstra (NED)
Dr. H. Dohn (GER)

5. CHIEF STEWARD : (Art. 144, 428.5 and manual for Stewards)

(must be selected from the FEI Directory, List of Chief Stewards for Dressage)

Name : Fred van Daltsen (NED) ✓
Email address: sport@indoorbrabant.nl

6. FEI VETERINARY DELEGATE: (Art. 158, 440.1, 1003, 1008)

(Compulsory only for CDIO2*, CDIO3*, **World Cup™ Finals, Championships, Regional and Olympic Games**) (must be selected from the FEI Directory)

Veterinary Commission:

President: Drs. Ruud van der Linde NED ✓
FEI Veterinary Delegate: Dr. Gerit Matthesen GER ✓

Member:

Dr. Henk Wesselink NED ✓

II. SPECIFIC TECHNICAL CONDITIONS (Art. 429)**1. VENUE :**The event will take place: indoors ✓ outdoors**2. COMPETITION ARENA :**

Sand arena - dimensions : 20 x 60 m

Total dimensions : 34 x 67 m ✓

3. PRACTICE ARENA :Sand arena - dimensions: 20 x 60 m or other,
Please State 2 arena's 20 x 60 mtrs. and 1 arena 20 x 40 mtrs. ✓**4. STABLES:**

Accommodation for the horses in boxes 3 x 3 meter will be available from Wednesday March 24th (09.00 hrs) until Sunday March 28th (18.00 hrs)
Stabling free of charge – first bedding free of charge

Size of boxes 3 x 3 mtrs. Stabling for supplementary horses is not possible.
The stables are in the Brabanthallen with 24hrs. Security. It is not allowed to smoke in the stable-area; breaking this rule will (in consultation with the Ground Jury) entail loss of right to enter the stable-area.

5. INVITATIONS (Art. 107-110, 120, 420, 423, 444, YR3, J3; also see Categories of Events, Dressage Rules; Art. 484 of the Rules for FEI World Cup Dressage)

CDI-W Final : For the CDI-W riders and horses will be invited according to the FEI World Cup Dressage Rules. Article 484. ✓

CDI4*: For the CDI4* the O.C. has the right to invite ca. 10 riders through their NF. Article 424. Invitations are dependent on the participation in the CDI-W Final.

All athletes and horses participating in any international competition must be registered with the FEI

One groom per rider.

6. ENTRIES (Art. 121)

Closing dates:

Definite Entries

08/03/2010

Meeting fee per horse CDI-W	No fee
Meeting fee per horse CDI4*	€ 200 (inclusive stable fee)

NB : If any rider withdraws after the date of definite entries without a valid excuse (example : illness or lameness), the competitor will be held liable to reimburse the OC for the actual financial loss suffered by the OC (i.e. limited to stabling and hotel expenses) as a result of the late withdrawal.

IMPORTANT – Entries can only be made on the Hippo-Base system.

N.B. All Athletes & Horses participating in any International competition must be registered with the FEI.

7. FACILITIES OFFERED (Art. 132, 133)

A) COMPETITORS

Hotel De Ruwenberg
Ruwenbergstraat 7
5270 AA St. Michielsgestel
Tel. +31.73.5588888
E.mail: info@ruwenberg.nl

Accommodation (bed and breakfast) from 24/03/2010 to 27/03/2010 at organisers expense for CDI-W Final riders only. ✓

Meals for all dressage riders from 24/03/10 to 27/03/10 at organisers expense in the Riders club. ✓

Competitors who arrive earlier, or stay longer after the free period, or competitors which have to pay their own hotel. Anyone who would like to make a reservation through the Organizing Committee, must inform the Organising Committee with the definite entries. The costs for these reservations has to be paid directly to the hotel.

Extra's, drinks, tips, etc. are for account of the competitors. Any competitor who will stay in another hotel than the one assigned to her/him, or who will not accept the rules of the assigned hotel, will have to pay the costs concerned and will lose all rights she/he is entitled to. Rooms, which are not used by the concerned competitor or are not used (no shows), according to their reservation, will be charged to the relevant competitor or his national federation.

B) GROOMS

Requests for accommodation must be sent with entries.

The grooms of all dressage riders (one per rider) will receive a total amount for the event of € 75,-for meals, and will receive tickets for a breakfast on the boat. ✓

Accommodation will be at own cost.

The OC will provide sufficient sanitary and showering facilities, with hot and

cold water for male and female grooms.

C) HORSES

Transport expenses to be paid by the OC according to the FEI World Cup Rules Art. 488.2 (only for CDI-W competitors) ✓

For the CDI the transport expenses to be paid by the **competitor**.

D) WELCOME

The time and date of arrival of riders and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

E) LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Busses and/or courtesy-cars are available for transport from the hotels to the show ground and vice versa according to a time-schedule till one hour after the last competition each day from Wednesday afternoon till Sunday. There is no possibility to have transport from any airport. The organising committee will refund the train ticket from the airport to the train station in 's-Hertogenbosch. The courtesy-cars are available for transport from the train station 's-Hertogenbosch to the show ground or hotel and vice-versa.

F) ADVERTISING AND PUBLICITY ON COMPETITORS AND HORSES (Art. 136.1-2)

The competitors are authorised to carry the logo of their personal sponsor on the saddle cloth in accordance with Art. 136.1-2. The Chief Steward will check that the advertising and publicity on competitors and horses complies with Article 136 of the General Regulations.

Yes ✓

No

G) DRAW FOR THE ORDER OF STARTING (Art. 425, 456)

Competitions other than Grand Prix, Grand Prix Special and Grand Prix Freestyle according to Art. 425

• GRAND PRIX

- a) In reverse order of the World Ranking List (in groups of five)
(obligatory for CDI-W)

• GRAND PRIX SPECIAL

- a) CDI4*
• draw within groups of five in reverse order of the result of the Grand Prix (group of last placed riders to start first)

- **GRAND PRIX LEVEL FREESTYLE TEST**

- a) CDI4* and CDI-W
- draw within groups of five in reverse order of the result of the Grand Prix (group of riders placed 11-15th to start first)

H. OPEN SCORING

Please provide details if there will be open scoring (except for Freestyle). Compulsory for Championships and World Cup Dressage Qualifiers.

Yes No

III. VETERINARY MATTERS (Art. 1004.2, 1005, 1011)

1. SHOW VETERINARIAN:

(The Show Veterinarian may never be the same person as the FEI Veterinary Delegate)

Name Drs. Randy de Greef (NED)
Address Minderbroedersberg 10
6211 LK Maastricht

VETERINARY INSPECTION

Date Wednesday 24/03/10
Time 15.00 – 16.00 hrs

2. CUSTOMS FORMALITIES

Adress DiSal Logistieke Dienstverlening
Willem de Vries
P.O. Box 84093
NL 3009 CB Rotterdam
Tel. +31.10.4555287 Mobile +31.654.206935
Fax +31.10.4201412
E.mail: w.de.vries@disal.nl

3. MEDICATION CONTROL LABORATORY

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1021 and FEI Bulletin).

HFL Sport Science, Quotient Bioresearch Limited
Newmarket Road , Fordham, Cambridgeshire
CB7 5WW United Kingdom

4. NAME OF DOCTOR / MEDICAL SERVICE

Dr. Schoofs (NED)

5. NAME OF FARRIER

Piet Vughts (NED)

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TOTAL AMOUNT PRIZE MONEY

Competition No 1	CDI4* FEI Grand Prix	EUR 8.000
Competition No 2	CDI-W FEI Grand Prix	CHF 50.000
Competition No 3	CDI4* FEI Grand Prix Special	EUR 15.000
Competition No 4	FEI World Cup™ Final FEI Grand Prix Freestyle to Music	CHF.250.000

PROVISIONAL TIME SCHEDULE**Wednesday March 24th**

09.00– 12.00 hrs	Arrival of horses & riders
13.00 – 15.00 hrs	Free training in main-arena
15.00 hrs	Horse Inspection CDI-W
15.30 hrs	Horse Inspection CDI4*
17.30	Draw Grand Prix and reception at the City Hall

Thursday March 25th

07.30 – 09.30 hrs	Training in Main Arena
13.30 hrs	CDI4* Grand Prix
19.30 hrs	CDI-W Final Grand Prix

Friday March 26th

08.00 – 10.00 hrs	Training in Main Arena
19.00	Official World Cup Final Dinner

Saturday March 27th

07.30 – 09.00 hrs	Training in Main Arena
10.15 hrs	CDI4* Grand Prix Special
14.00 hrs	FEI World Cup™ Dressage Final- Freestyle to Music

THURSDAY**DATE : 25-03-10**COMPETITION No 1**Competition D1****CDI-4*****International competition FEI GRAND PRIX**

International Dressage competition "FEI Grand Prix" Art 421.4.
According to Art 422 of the Rules for Dressage Events (Jan.1, 2009)
FEI Grand Prix B, edition 2009.
Number of horses per rider : 1
Starting order : ordinary draw 425.2.1.
Qualification for the Grand Prix Special D 3
Horses must be 8 years and older.

Prize money: (€ 8.000,-) € 2.500,-; € 1.800,-; € 1.400,-; € 900,-; € 525,-;
5x € 175,-

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COMPETITION No 2**Competition D2****CDI-W Final****International competition FEI GRAND PRIX presented by Ricoh**

1st round of the FEI WORLD CUP™ Dressage Final 2009/2010.
International dressage competition "FEI Grand Prix" art 421.5
According to the rules for the FEI World Cup™ Dressage art 482.
According to art 422 of the rules for dressage events
FEI Grand Prix B, edition 2009
Number of horses per rider : 1
Starting order : Draw in reverse order of the FEI World Cup Ranking List, in groups of five (425.2.1.b. CDI-W rules)
Horses: 8 years and older.

Prize money: (CHF 50.000) CHF 13.000; CHF 10.000: CHF 7.000: CHF 6.000:
CHF 5.000: CHF 4.000: CHF 3.000: CHF 2.000

SATURDAY**DATE : 27-03-10**COMPETITION No 3**Competition D3****CDI-4*****International competition FEI GRAND PRIX SPECIAL**

International dressage competition "FEI Grand Prix Special " art 421.6 edition
January 1st 2006 .
According to art 422.10 of the FEI Rules for Dressage events (Jan.1, 2009)
Grand Prix Special, edition 2009
Number of horses per rider : 1
Starting order : 425.4 draw in 2 groups of four in reverse order of result of the Grand
Prix.
Limited to the best 10 riders of competition D1. If a qualified rider do not want to
start the next placed rider of competition D 1 will be qualified. Horses must be 8
years and older.

Prize money (€ 15.000,-) € 5.000,-; € 3.500,-; € 2.500,-; € 1.500,-; € 1.000,-;
3 x € 500

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COMPETITION No 4 (14.00 hrs)

Competition D4

CDI-W

International competition

FEI WORLD CUP™ DRESSAGE FINAL

presented by Ricoh

FREESTYLE TEST

FEI World Cup™ Dressage 2009/2010.

International dressage competition "Grand Prix Freestyle to Music" Art 421.7.

FEI Grand Prix Freestyle test , edition 2003, revised 2009

According to the rules for the FEI World Cup™ Dressage art 482.

According to art 422.11of the FEI Rules for Dressage events (Jan.1, 2009)

Number of horses per rider : 1

Starting order :425.5 draw in groups of five in reverse order of the result of competition D2. (CDI-W rules)

Limited to and compulsory for the 15 riders/horses of competition D2

Prize money (CHF 250.000) CHF 80.000: CHF 60.000: CHF 40.000: CHF 22.000: CHF 12.000: CHF 7.000: CHF 5.000: and 8 x CHF 3.000

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VETERINARY MATTERS (Art. 1004.2, 1005, 1011)**1. VETERINARY ASPECTS "A"****VETERINARY REGULATIONS, 10th Edition, 1st January 2006**

(see website www.fei.org)

THE FOLLOWING TEXT MUST BE PUBLISHED IN VERBATIM IN ALL SCHEDULES

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009 will apply:

Art. 139.1

Every horse entered for any competition at CNs or CIMs (see Appendix D) in a foreign country (see GRs 141.2), and all horses entered for other CIs, CIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries (see GRs 141.2), must have an official, valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

Art. 139.2

Horses taking part in CNs and CIMs (see Appendix D) in their country of residence are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate.

EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given between 1 and 3 months apart. In addition, a booster injection must be recorded as having been given within each succeeding 6 months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex IV)

Regular sampling is carried out in CCI3*/4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Finals, Championships and Games, whereas at other CIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016)

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

2. VETERINARY ASPECTS "B"

WHEN RETURNING THE DRAFT SCHEDULE TO THE FEI, PLEASE SUPPLY THE FOLLOWING INFORMATION:

A) HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Details on compulsory health tests and, where applicable, quarantine period and protocol, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT. In case of doubt or problems, please contact the FEI Veterinary Department as soon as possible.

B) CUSTOMS FORMALITIES

Details of required customs documents, border crossing points, times of opening and customs agencies.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

Name of horse transport company representing the OC:

C) MCP CENTRAL LABORATORY - APPLICABLE ONLY TO GROUPS I & II

Under the Medication Control Programme (MCP) in Groups I and II, all samples collected in accordance with Vet. Regs Art. 1016 will be analysed by the **HFL Sport Science**, Quotient Bioresearch Limited, Newmarket Road, Fordham, Cambridgeshire, CB7 5WW, United Kingdom, www.hfl.co.uk, Tel +44 (0) 1638 724 220 Fax +44 (0) 1638 724 221.

For events other than those listed in Vet. Regs Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed

laboratory (Vet Regs Art. 1021).

MISCELLANEOUS

1. OBJECTIONS/COMPLAINTS (Art. 167-171)

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Full information on all special prizes for example:

Leading rider award – prizes	Error! Not a valid bookmark self-reference.
Best foreign rider - prize	Error! Not a valid bookmark self-reference.
Best home rider – prize	Error! Not a valid bookmark self-reference.
Team awards - prize	Error! Not a valid bookmark self-reference.

3. PRIZE - CLASSIFICATION (Art. 128, 129, 130)

Details of system to determine the leading rider etc.

Any other details pertaining to prize distribution.

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4. DEDUCTIONS FROM PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule.

This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

20%

5. DISTRIBUTION OF PRIZES AND INDEMNITIES (Art. 130)

State when and where the prize money will be distributed. 25%

Twenty-five percent of participants per competition must receive prize money.

(one prize for each group of four commenced competitors or part thereof)

6. INSURANCES

The Organiser, the Organising Committee and all persons working for the Organising Committee shall not be liable for any material or physical damage, accident or illness which may occur to owners, renters, competitors, horses and grooms, under any circumstances, within or out of the competition ground before, during or after the competitions. The Organiser, the Organising Committee and all persons working for the Organiser shall not be liable for damage to driving vehicles, saddlers, stable attachment and other property (including theft and loss).

The competitor indemnifies the Organiser, the Organising Committee and all persons working for the Organiser from liability with regard to claims made by third parties, including the owners and renters of the horses, for compensation by the Organiser, the Organising Committee and all persons working for the Organiser for all material or physical damage, of whatever

nature, suffered by these third parties.

All owners, renters and competitors are personally liable for damages to third persons caused by themselves and all persons working for them, and caused by their horses. They are strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

By making the definite entries for Indoor Brabant each competitor declares that he/she has taken notice of the Schedule and the exclusion of the liability as set out in the Schedule and that the competitor explicitly agrees therewith.

The following is to be published verbatim in each schedule:

All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

7. EVENT'S ORGANISATION (Art. 114 - 115)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

8. ENTRY RIGHT TO SHOWGROUNDS (Art. 133, 1005)

Details concerning right of entry to show grounds of owners, grooms, riders, other persons.

TO BE PUBLISHED VERBATIM IN ALL SCHEDULES**THE FEI CODE OF CONDUCT****FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Rumine 37, CH-1005 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

FOR THE INFORMATION OF ORGANISING COMMITTEES

**THE INTERNATIONAL DRESSAGE RIDER CLUB (IDRC)
THE INTERNATIONAL DRESSAGE TRAINER CLUB (IDTC)
FEDERATION EQUESTRE INTERNATIONALE (FEI)**

**REMINDER FOR RIDERS AND TRAINERS
REGARDING WARMING-UP AND TRAINING AREAS**

In recent years the warming-up areas have become more accessible to spectators, judges, press and media who enjoy watching skilful and sensitive riding and training methods.

Every rider and trainer must accept his responsibility to uphold the high level of horse welfare our sport has achieved.

All warming-up and training areas are supervised by officially appointed FEI stewards. Their job is to ensure that FEI regulations are enforced and riders and trainers maintain standards of riding and warming-up in accordance with art. 143 and 144 of the FEI General Regulations.

Should any spectator, rider, trainer or judge be concerned about, or feel they are witnessing rough or unfair riding or training, without delay they should immediately report the incident to the FEI Steward. The FEI Steward will then decide on the appropriate course of action including reporting the incident to the Chief Steward who will report to the President of the Ground Jury.

More detailed information regarding disciplinary procedures can be found in the FEI General Regulations, art. 174.

*FOR THE INFORMATION OF ORGANISING COMMITTEES***STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS****MINIMUM REQUIREMENTS TO ENSURE IMPLEMENTATION OF
VRs Art. 1005.2.5, Annex X****1. ACCESS TO STABLE AREA**

The stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter.

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5. It is essential that the official issuing authorised access be a responsible person of seniority within the Organising Committee.

2. CONTROL OF ACCESS

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

3. STEWARDING OF STABLE AREA

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

4. GROOMS

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

5. MOVEMENT THROUGHOUT EVENT GROUNDS

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

6. STEWARDING OF PRACTICE ARENA

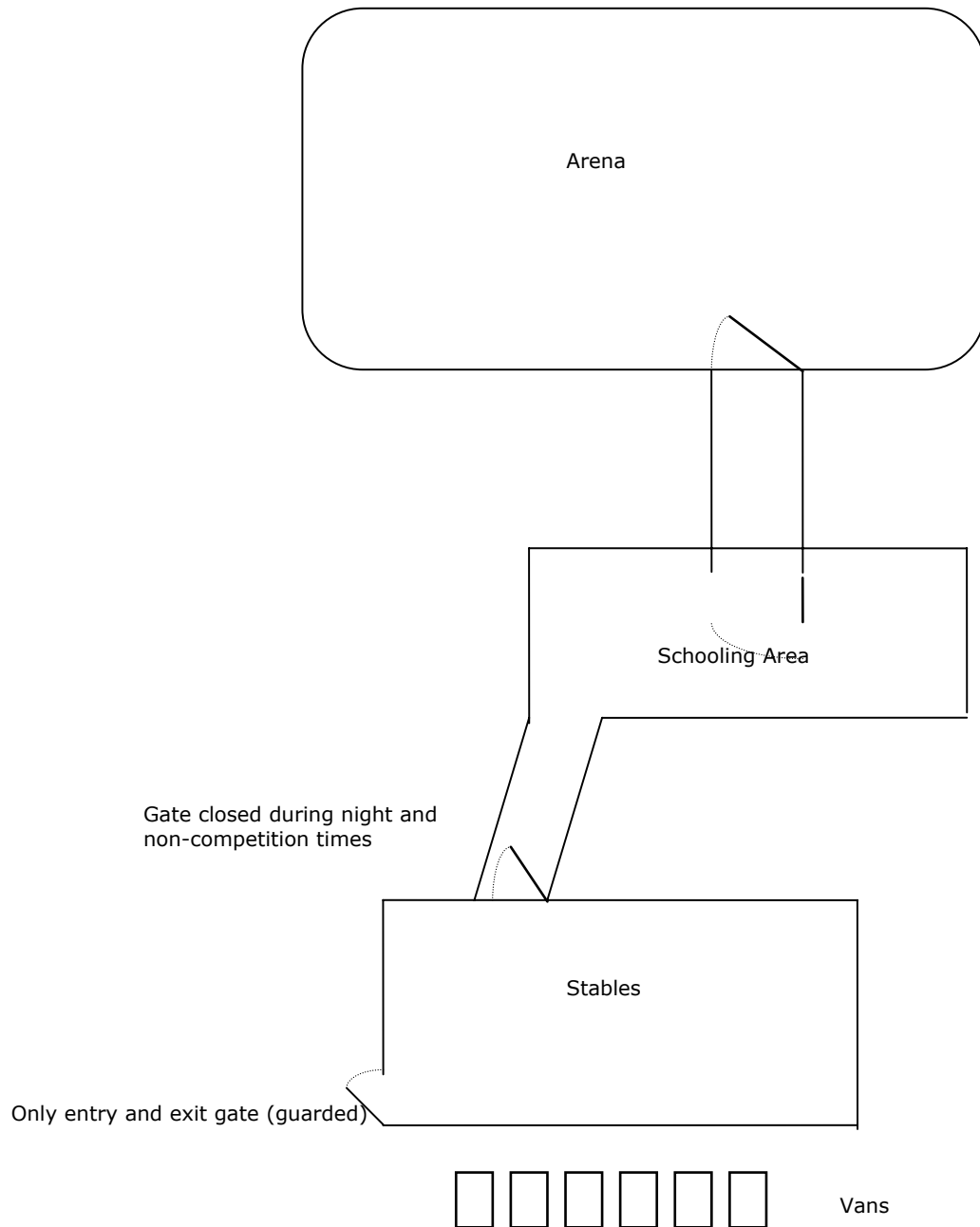
The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

7. GRAZING AREA

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

**STABLE SECURITY / STEWARDING AT INTERNATIONAL EVENTS
EXAMPLE LAYOUT FOR STABLES AND SHOWGROUND**



*FOR INFORMATION PURPOSES***SPECIAL GUIDELINES FOR VETERINARY ASPECTS**

The section of the Checklist entitled "Veterinary Aspects" is comprised of four sections as follows:

1. **Veterinary Aspects "A"** (see page 5)

This page **must be published verbatim** in all schedules. It refers to:

- veterinary examinations, horse inspections and passport controls;
- equine influenza vaccination (note: some events take place, either at venues or in countries which impose more stringent equine influenza vaccination requirements than the FEI. Any deviations from the FEI requirements must be clearly indicated as an addition to the text in Veterinary Aspects "A" which must be published verbatim in the schedules
- sampling for prohibited substances;
- Medication Control Programme.

2. **Veterinary Aspects "B"** (see page 6)

This page **must be fully completed** and **returned to the FEI** with the Draft Schedule.

3. **Code of Conduct** (see page 9)

This page **must be published** in all schedules and it is recommended that it also be published in all programmes of international events.

4. **Order Form for FEI Sampling Kits** (see page 20)

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Sampling Kits should be ordered directly on the form provided, from:

HFL Sport Science , Quotient Bioresearch Limited, Newmarket Road,
Fordham, Cambridgeshire, CB7 5WW, United Kingdom, www.hfl.co.uk, Tel
+44 (0) 1638 724 220 Fax +44 (0) 1638 724 221.

Orders must be received at least two months in advance of the date required. Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by LCH.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

Signature:

Please allow 28 days for delivery

FOR INFORMATION PURPOSES

P H O T O G R A P H S

G A M E S A N D C H A M P I O N S H I P S

Please remember to provide the FEI with photographs of your event.

Your photos are needed for the publication of the results of the Games/Championships in the FEI Bulletin and the Awards Ceremony to be held during the annual FEI General Assembly.

Criteria for Photographs

Photos must be taken by an accredited photographer

Photos of individual winners in each discipline (1st, 2nd and 3rd place)

Photos of team winners in each discipline (1st, 2nd and 3rd place)

Each photo must have a legible caption

Please address photos to Wiveka Lundh, Commercial Department

Thank you for sending us your photos as soon as possible after your event so that they can be published in the corresponding Bulletin.

Yours sincerely,

Sports Director

*FOR INFORMATION***BASIC PRESS FACILITIES**
Requirements from the International Alliance of Equestrian Journalists (IAEJ)

Helping the media to provide good coverage for your competition is one of the cheapest forms of publicity available. Stories in newspapers, magazines or on the radio or television will do a lot for your event, for your sponsors and for the overall visibility of equestrian sport in your area. While media requirements at the top levels can be elaborate, attention to some very simple and easy details can do a lot to help the media exposure of even the smallest competition.

- Programmes, starting orders, course plans and results must be available at all times. The media must be given priority in the distribution of final results.
- A small, reserved working area should be available. This can be a small room or a separate space within the secretariat or show office.
- At least one telephone line must be exclusively available for the media and must be accessible for modem. It does not have to be for free, but available for the media. It can be difficult for the media to find a suitable phone for connecting a laptop so this is a very helpful thing to provide.
- One telefax must be available. As above, it does not have to be for free. Journalists can pay for their phone calls, but it does need to be available.
- Press stand. Some seats should be reserved for the media close to the competitors.
- Press officer. Even in the smallest show, there should be somebody aware that the media might show up and need some help. Within the organizing committee, somebody should be responsible for answering questions from the media if needed (including on the telephone) or to organize a press conference.
- Access to the warm-up areas. It is essential that journalists and photographers have a chance to contact the riders for interviews, photos etc., and this is best done near the warm-up area.
- Parking. At least for the photographers who have to carry heavy equipment, there should be a possibility of getting into reserved parking areas next to the competition venue.
- It would be helpful if accredited press have the opportunity to have some food and drink readily available.